

To **Drainage Authority (DA)**, G/F, Western Magistracy, 2A Pok Fu Lam Road, Hong Kong
致：排水事務監督，香港薄扶林道 2A 號西區裁判法院地下
(Fax/傳真：3104 6433; Email/電郵：customer_services@dsd.gov.hk)

Application form for revision on discharge factor/COD values
修改污水排放比率/化學需氧量數值申請表格

Name of Applicant (English) : _____ ID/BR No.: _____
申請人姓名(英文) 身份證/商業登記證號碼

Name of Applicant (Chinese) : _____
申請人姓名(中文)

Daytime Contact Telephone No.: _____ Fax No.: _____
日間聯絡電話 傳真號碼

Account No.: _____
用戶編號

Business Type@: _____
商業類別

Name of Registered Consumer (if different from above) : _____
註冊用戶名稱 (如與上者不同)

Relationship between Applicant & Registered Consumer (if different) : _____
申請人如非註冊用戶，請註明其與註冊用戶的關係

Full Service Address : _____
詳細用水地址

Mailing Address (if different from above) : _____
郵寄地址 (如與上者不同)

Request for Revision on Discharge Factor/ COD Values

要求修改污水排放比率/化學需氧量數值

I apply for revision on the *discharge factor / COD values for the above premises.

本人申請修改上述單位的污水*排放比率/化學需氧量數值。

(Upon receipt of the request, the DA will notify the customer the procedures to be followed and the information to be submitted in support of the application for discharge factor / COD values revision.)

(一俟收到要求，排水事務監督會通知用戶跟進程序以及用戶須遞交用作支持修改污水排放比率/化學需氧量數值申請的資料。)

Date: _____ Signature of Applicant: _____
日期 申請人簽署

* Delete if appropriate
請刪去不適用者
@ if applicable
如適用者

Note 1. The information provided will be used solely for purposes relating to the above application. It may be disclosed to other government departments or agencies for the above purposes.

註 1：提供的資料只會用作有關上述申請的用途。為作上述用途，資料可能會交予其他政府部門或機構。

Note 2. The customer shall have the right to request access to or correction of personal data provided on this form in accordance with the provisions of the Personal Data (Privacy) Ordinance. Such requests may be made in writing to the DA.

註 2：根據個人資料(私隱)條例的規定，用戶有權要求查閱或改正在本表格上提供的個人資料。請以書面形式向排水事務監督提出要求。

Note 3. The customer should approach the Water Authority at 7 Gloucester Road, Immigration Tower, Hong Kong (Tel: 2824 5000) for general matters relating to the account, e.g. change of registered account holder and/or mailing address, termination of account, and enquiries concerning the water consumption.

註 3：用戶可往香港告士打道7號入境事務大樓的水務監督辦事處(電話:2824 5000)辦理有關一般帳戶事宜，例如更改帳戶的註冊用戶及/或郵寄地址、終止帳戶及有關用水量的查詢。

Note 4. The customer may contact our Customer Services Section at 2834 9432 or in person at our office on G/F, Western Magistracy, 2A Pok Fu Lam Road, Hong Kong for assistance in completing this form.

註 4：用戶如在填寫本表格時有任何疑問，可致電 2834 9432 與本署客戶服務組聯絡或親臨香港薄扶林道 2A 號西區裁判法院地下排水事務監督辦事處。