

Drainage Services Department
Construction Sites Safety and Housekeeping Award Scheme (2021)

Synopsis

Introduction

The Scheme, formerly called Construction Sites Housekeeping Award Scheme, was launched in January 2004 to promote the housekeeping of DSD's works sites for the wellbeing of the community. It was renamed as Construction Sites Safety and Housekeeping Award Scheme (CSSHAS) in 2018 to attach more weight to site safety.

2. Under the Scheme, awards will be given to recognize DSD's contracts having outstanding safety and housekeeping performance, and more importantly, to foster the team spirit of DSD's contractors and the partnering consultants or in-house site supervisory staff. The Scheme aims:

- (a) to promote the safety and housekeeping of DSD's works sites;
- (b) to promote DSD's public image; and
- (c) to foster the team spirit between DSD's contractors and the consultants or in-house site supervisory staff engaged in same contract.

Enrolment

3. All DSD's works contracts, except minor works contracts (i.e. those amount \$7M or less), which have construction activities of 6 months or more within the assessment period from 1 April 2021 to 31 Dec 2021, are automatically included in the Scheme under one of the following categories:

- (a) Large scale civil works contracts (contract sum > \$ 400 M),
- (b) Small scale civil works contracts (contract sum ≤ \$ 400 M),
- (c) E&M works contracts,
- (d) Maintenance contracts of O&M Branch, and
- (e) Maintenance contracts of E&M Branch.

Assessments and Criteria

4. Assessment in form of surprise site inspection will be conducted by

independent assessors twice a year for each participating contract in the period from Apr to Jun 2021 and Oct to Dec 2021 respectively. Assessment of a contract will be conducted in 6 different aspects as shown below.

- (a) General site safety condition
- (b) Site cleanliness and hygiene condition
- (c) Environmental nuisance control
- (d) Public image, relation with and care for neighbourhood
- (e) Health and welfare provisions
- (f) Traffic management and care for passers-by

Apart from the site assessments, the site safety rating in the last Report on Contractor's Performance (RCP) in 2021 of the participating contracts will also be taken into consideration.

Judging Panel

5. The Judging Panel, which is led by Deputy Director of Drainage Services (DD of DS), will convene a meeting in February 2022 to review the assessment result of each participating contract and select the winning contracts. It should be noted that a contract will not necessarily be entitled to an award if the contractor is found to have performed poorly in other areas despite the contract has attained good site assessment results. In this regard, the accident rates of the shortlisted contracts, as well as ADVERSE RCPs, convictions, serious accidents or environmental incidents, etc. incurred during the assessment period, if any, will also be taken into consideration.

Awards and Presentation Ceremony

6. There are three types of awards, namely,

- (a) **The Best Construction Sites Safety and Housekeeping Award** (one in each category) to be granted to the best performing contract in each contract category,
- (b) **The Grand Award** (one only) to be granted to the best of the best performing contracts in all contract categories, and
- (c) **Meritorious Award** (number varies) to be granted to the second best performing contract(s) in each contract category.

When the number of participating contracts in a category is 8 or more, 1 Meritorious Award will be made available in that category. An additional one will be made available in the same category when the number of contracts is 16 or more, and so on.

7. The Award Presentation Ceremony will be held in March 2022 in DSD's Headquarters and representatives from winning contract teams will be invited to attend. The Director of Drainage Services Department (D of DS) and Deputy Director of Drainage Services Department (DD of DS) will present the awards. The Best Construction Sites Safety and Housekeeping Award winners in each category will be invited to exhibit site photos at the venue to share the good site safety and housekeeping practices.

Safety Advisory Unit
Drainage Services Department

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