

Application Ref. _____
(Official Use : to be assigned by the Secretary of the Working Group)

Sewage Treatment Divisions Contractor List for Minor Engineering Works Application Form

Name of Company : <small>(should be identical to the Business Registration Certificate/Certificate of Incorporation)</small>	
Full Office Address : (in English)	
Contact Person and Post :	
Organization Chart and Particulars of Key staff	<small>(Please submit the information with separate sheets)</small>
Telephone No. :	
Fax No. :	
Category of the List you would like to apply for :	<small>(Please tick only one as appropriate. A separate application should be used if you would like to apply for more than one categories.)</small> <input type="checkbox"/> Minor Electrical & Mechanical Engineering Works for Sewage Treatment <input type="checkbox"/> Minor Electronic Engineering Works for Sewage Treatment

I certify that the information provided is correct.

Signature and Company Chop: _____

Name in Block Letter: _____

Designation: _____

Date: _____

Important Notes :

1. This Form should be duly completed and returned by mail to Chairman, Working Group on Management of Contractors for Minor Engineering Works, [Address], together with :
 - (i) Copy of Business Registration Certificate;
 - (ii) A detailed account of past working experience/job references of your company and particulars of your key staff; and
 - (iii) Organization chart of the company
 2. Failure to attach the above information to the application will lead to rejection of the application.
 3. The minimum admission criteria are as follows:
 - (i) A registered company in Hong Kong
 - (ii) 3-year relevant local working experience of the company and key personnel of the company
 - (iii) Relevant job reference of 3 or more jobs each with a contract value of HK\$300,000 or more for E&M works or HK\$150,000 or more for electronic works in the past 5 years
 4. All contractors on the DEVB's Specialist Contractor List under the category of "Electrical and Mechanical Installation for Sewage Treatment and Screening Plant" will automatically be included in the ST Divisions Contractor List under the category of "Minor Electrical and Mechanical Engineering Works for Sewage Treatment". No application is required from those contractors for admission to the ST Divisions Contractor List.
 5. Contractors on the ST Divisions Contractor List are subject to regulating actions for their poor performance.
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