



Application Form for Reassessment of Chemical Oxygen Demand (COD)
under the Trade Effluent Surcharge Scheme

To: Drainage Services Department (DSD)

Account No. [#] : _____

We, the undersigned, have appointed _____ (HOKLAS laboratory) to apply for revision of Trade Effluent Surcharge for the premises. We understand that the revised COD values are not transferable if there is a change in the registered consumer, and that any change in the appointed laboratory should be approved by DSD before sampling starts.

Registered Consumer (R.C.) : _____

**Chop of
R.C.**

Signature of R.C.
representative[@] : _____

Date : _____

Name of R.C. representative[@] : _____

Post : _____

Name of establishment* : _____

Address : _____

or Water account number(s) if there is no TES account number

@ if registered in the name of a company

* name of business/premises, e.g. name of restaurant

Statement of Purpose

1. The data you / your appointed HOKLAS laboratory provided is voluntary. If you / your appointed HOKLAS laboratory do not provide sufficient information, DSD may not be able to process your application.
2. The data you / your appointed HOKLAS laboratory provided may be disclosed to other Government departments for law enforcement purposes.
3. You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data. A fee may be imposed for complying with a data access request.
4. Any person who offers any advantage to a public servant due to this application shall be guilty of an offence. If any person solicits or accepts any advantage due to this application, please contact ICAC. (Phone no.: 25266366)
5. Any person who, in an application or in an attachment to an application, furnishes or supplies with intent to deceive any false or misleading information commits an offence.
6. DSD can request any further information as and when necessary in processing this application.