

Drainage Services Department
Technical Circular No. 5/2005

Independent Inspection Agents

Introduction

Independent Inspection Agents (IIAs) are independent agents required in connection with works contracts to inspect, witness and certify the fabrication and testing of specialized products at the places of manufacture, usually outside Hong Kong, before the products are delivered to the site. An example is the production of inflatable dams.

2. This practice has the advantage of utilizing the specialist knowledge of IIAs and saving the expenses of Site Supervisory Team to travel to and station at the places of manufacture for inspecting and certifying the manufacturing process.

Scope

3. This Circular sets out the guidelines for specifying the service of IIAs in works contracts.

Effective Date

4. This circular takes immediate effect on all tenders for works contracts which require the service of IIAs.

Employment of Independent Inspection Agents by Contractors under Works Contracts

5. When IIAs are required to be employed by contractors, the following requirements should be specified in the contract documents in order to ensure the integrity of service provided by IIAs:

- (a) appropriate qualifications and experience of IIAs. Preferably and where applicable, they should be members of professional bodies or accredited by recognized bodies or organizations;
- (b) declarations by IIAs concerning their relationship with the Contractors and the manufacturers. They should have no conflict of any actual, potential or perceived interest;
- (c) prior approval by the Engineer on the appointment of IIAs; and
- (d) submission of inspection reports by IIAs directly to the Engineer.

Enquiries

6. Enquiries on this Circular should be directed to SE/CA.


(F K LAI)

Director of Drainage Services